

Anna Bemis Palmer Museum Advisory Board
January, 18 2022
Minutes

Present: Christi Lones; Scott Van Esch; Jean Vincent; Mary Scott; Chloe Holmes; Nancy Beach. Absent Brent Magner. Also present: Sue Crawford, City Administrator

Open Meeting Act Announcement was made.

Approval of minutes was postponed to the next meeting.

An update on the transition was given. City staff are working on entering paper records of the collection into a database. The transition fund has \$51,349.09 remaining after accounting for rent for the remaining months of the fiscal year. The fiscal year ends September 30th.

Suggestions were given on key items to include for data entry (photo, condition, location, status).

Sign proposals from Wallingford Signs for the temporary location were considered and the group recommended a design for the first big window that used blue outlines on the script.

Interest was expressed in moving forward with an RFP for a design for a display for the classroom and for strategic planning for the museum.

Per the Deaccession Policy, a proposal was made to deaccession 20 display cases. Per the policy, the publication of the meeting indicated that deaccession of items would be discussed and provided the public with information on how to obtain a list of items up for discussion. There were no public member in attendance and none contacted the city before the meeting.

Christi Lones moved and Scott Van Esch seconded approving the deaccession proposal. The motion passed. Lones, Van Esch, Holmes, Scott, and Vincent voted in favor. Beach voted against the motion.

The next meeting was set for February 01, 2022.